

THE CONSTITUTION & BY-LAWS

OF

THE INDIAN KNANAYA CATHOLIC COMMUNITY

OF

GREATER NEW YORK, INC.

Updated As of October 1, 2008

CONSTITUTION & BY-LAWS

The Indian Knanaya Catholic Community of Greater New York, Inc.

PREAMBLE:

Christianity started in India with St. Thomas, the Apostle. In A.D.345, Thomas of Cana, a leading navigator, merchant and intrepid world traveler of Cana in the Middle East lead a bold band of his people consisting of 72 families to Cranganore in the Kerala coast with a view to strengthening the church established by St. Thomas. This group of Christian pilgrims won the respect of the loyal king and became recipients of several honors and social distinctions. The descendants of this group maintained their separate identity and traditions, although they co-operated in all spiritual activities of the Indian Catholic hierarchy of which they formed an integral part.

The Knanaya Catholics were originally disbursed among different Diocese in Kerala State. The desire to keep their unique identity and heritage, led to a strong move for a separate Diocese for the Knanaya Catholics. Through the intercession and personal appeal of His Lordship Bishop Mathew Makil, in Rome, His Holiness Pope Pius X, on August 29, 1911, by a special Decree (Universi Christiani of 1911, pro gente suddistica) instituted the Diocese of Kottayam and appointed Bishop Mathew Makil to the new Diocese by transfer from his former Diocese of Changanacherry. Bishop Mathew Makil was succeeded by their Lordships; Bishop Alexander Chulaparambil (July 1914 - January 1951), Bishop Thomas Tharayil (January 1951 - May 1974), Bishop Kuriakose Kunnacherry (June 1974 – December 2005), the present Bishops Mathew Moolakatt & Joseph Pandarasserry.

With the softening of immigration rules and great need for hospital personnel in North America, thousands of Knanaya Catholics migrated to this part of the world and settled in different parts of USA and Canada. His Excellency Bishop Kuriakose Kunnacherry, the Bishop of Kottayam formally inaugurated the Knanaya Catholic Association of Greater New York on August 14, 1976. The members of the association have decided that the Association be duly registered.

RULES AND REGULATIONS:

ARTICLE I - NAME:

The name of the Association shall be **THE INDIAN KNANAYA CATHOLIC COMMUNITY OF GREATER NEW YORK, INC.**

ARTICLE II - OBJECTIVES:

Section-1:

The main objectives of the Indian Knanaya Catholic Community of Greater New York, Inc. (IKCC) are:

- A. To provide a forum for the Indian Knanaya Catholics residing in the Greater New York area to preserve and foster their religious, moral, social, cultural, educational, literary and artistic heritage and to preserve the endogenous nature of the Knanaya Community.
- B. To establish a forum for youth to maintain and invigorate cultural heritage handed down by their forefathers.
- C. To provide encouragement, support and incentive for the continued practices of the Knanaya Catholic family life in India characterized by traditional liturgical services and family prayer.
- D. To provide lay leadership so vital to the spiritual and temporal growth of the community.
- E. To raise, solicit and receive funds, charities and donations to carry out worthy humanitarian causes
- F. To organize debates, lectures, exhibitions, research works, outdoor entertainment, public meetings, conventions, classes and refresher courses.
- G. To award scholarships, medals, stipends, educational aids and loans to deserving candidates.
- H. To maintain contacts with other Knanaya communities all over the world.
- I. To do all such acts and things as may be consistent with or incidental and conducive to the attainment of any or all of the above objectives.

Section-2:

The IKCC shall be a non-profit and non-political organization.

Section-3:

The headquarters of the IKCC shall be 270-370 Willow Grove Road, Stony Point, New York 10980 or such other location decided by the General Body.

ARTICLE III - MEMBERSHIP

Section-1:

All Knanaya Catholics born of both Knanaya Parents practicing endogamy and residing in the Greater New York area (the State of New York, New Jersey and Connecticut) and are 18 years or older are eligible to be members of the IKCC. Members of IKCC who marries individuals who are not born of both Knanaya parents will not be members of IKCC.

All born Knanaya Catholics not practicing endogamy and their family members who are of Syro Malabar, Syro Malankara or Latin rites with Catholic faith are not eligible for membership, but can attend and participate as audience in the religious, social and cultural functions of IKCC.

All eligible Knanaya Catholics, 18 years and older, are required to be registered members of IKCC by filing the registration form and paying a one-time life membership fee of \$10.00 per each member for the life of the membership to become a member of IKCC.

- (a) Restrictions shall be placed on IKCC members who violate the by-laws of the IKCC constitution, General Body decisions and resolutions; who take initiatives to harm the interest and reputation of the Knanaya Catholic community, IKCC and its affiliated organizations by way of violations that include but not limited to press statements, mass mailing and any other actions recommended by the IKCC General Body.
- (b) An IKCC member shall not concurrently have membership in another Knanaya Association in North America. Any IKCC member who has subsequently established membership in another Knanaya Association in North America shall lose their membership in IKCC and shall not be eligible for any official position with IKCC, KCCNA, and Building Board.

Section-2: General Body:

The General Body of the IKCC shall consist of all members of the IKCC.

ARTICLE IV - OFFICERS:

Section-1: Composition:

The elected officers of the IKCC shall be the President, Vice-President, Secretary, Joint Secretary and Treasurer. The Board of Directors of IKCC consists of the elected officers and the Spiritual Directors (as invitees and without voting rights).

The Priest who is sent by the Bishop of Kottayam to provide spiritual services to the Knanaya Catholics of Greater New York and who is appointed by the Bishop of the Catholic Diocese of Brooklyn shall be the Spiritual Director of the IKCC. This priest(s) is to work as an enabler, promoter of this Laity organization and shall have no vote. In order to get advice and guidance, executive committee may appoint Knanaya Catholic priest(s) working or residing in North America, as additional spiritual advisor(s) for the duration of their term.

Section-2: Duties:

- a) President: The President shall be the Executive Officer of the IKCC. He/She shall direct the Secretary to call the meetings of the IKCC and shall preside over the meetings and other functions of the IKCC. He/She have the right of casting the deciding vote, in case of equal number of votes at any meeting.
- b) Vice-President: The Vice-President shall perform the duties of the President in his/her absence.
- c) Secretary: The Secretary is the recording and corresponding officer of the IKCC. He/She shall maintain an up-to-date list of membership, and by-laws and other

documents of the IKCC. He/She shall keep the minutes of all meetings and present a report of activities of the past period during all General Body Meetings.

- d) Joint Secretary: The Joint Secretary shall assist the secretary in the performance of his/her duties. He/She shall also perform the duties of the Secretary in his/her absence.
- e) Treasurer: The Treasurer shall collect contributions and issue receipts for the same, where necessary. He/She shall disburse funds on behalf of the IKCC when authorized by the President and/or the Secretary. Cash in excess of an amount to be specified by the Executive Committee, shall be deposited in a bank selected by the Treasurer and approved by the Executive Committee. The bank account shall be jointly operated by the Treasurer, the President and Secretary. The Financial status of the IKCC shall be available for inspection by the Executive Committee at all General Body Meetings, Executive Committee Meetings, and when requested by the Executive Committee or the Auditor(s) with at least one week's notice. The Treasurer shall present a financial statement at the annual and/or semi-annual General Meetings of the IKCC.

Section-3: Term of Office:

- a) The officers, the Executive Committee members and a maximum of two auditors shall be elected by the General Body for a term of one Calendar Year at the Annual General Body Meeting to be held during the last quarter of the preceding year.
- b) No individual shall be elected to the same office for more than two consecutive terms and with a cap of three terms.
- c) A proper handing and taking over the accounts shall be done between the outgoing and the incoming officers/ committees within two weeks after the expiration of their term.

ARTICLE V - COMMITTEES:

Section-1: Executive Committee:

- a) The Executive Committee shall be the governing body of the IKCC. It shall make decisions and act on behalf of the IKCC. However, any important projects on other than the regular periodical functions of the IKCC shall be implemented only with the approval of the General Body. Regional Coordinator shall be responsible for encouraging participation among members from their respective areas on all activities of the community. They shall assist in coordinating activities in their respective regions
- b) The Executive Committee shall consist of the officers and the elected members. Regional Coordinators may be elected or co-opted to represent members from each location if the situation warrants. The immediate past president shall also serve on the committee as an ex-officio member with a voting right in the committee. The term of the Executive Committee shall be same as that of the officers.
- c) In the event that the office of the President becomes vacant, the Vice-President shall become President. Vacancies in other positions shall be filled by the Executive Committee.

- d) The Executive committee shall be the authority to take disciplinary actions on any members whose actions are detrimental to the interests of the IKCC. Before taking disciplinary actions on any members of IKCC or office bearers of KCCNA, IKCC and its affiliates a written explanation could be requested. If the explanation is not satisfactory to the majority of the executive committee, they can take disciplinary actions. Such actions should be presented to the next General Body meeting for its approval before it takes effect.
- (i) IKCC members shall organize any formal activity, event, organization or group concerning the community members with the approval of the IKCC Executive Committee and the General Body.
- (ii) Restrictions shall be placed on IKCC officials (IKCC Executive Committee Members, KCCNA members, Election Commissioners and Building Board Members), who violate the by-laws of the IKCC constitution and IKCC General Body decisions and resolutions; who refuse to implement or disregard the IKCC General Body decisions and resolutions and who take initiatives to harm the interest and reputation of the Knanaya Catholic community, IKCC and its affiliated organizations by way of violations that include but not limited to press statements, mass mailing and any other actions recommended by the IKCC General Body.
- (iii) Recommended restrictions for 1 above: The IKCC officials (IKCC Executive Committee Members, KCCNA members, Election Commissioners and Building Board Members) who engage in the above listed activities shall be requested by the executive committee to provide an explanation to the executive committee. If the majority of the executive committee finds such explanation unacceptable then the official(s) shall be suspended by the IKCC executive committee and shall be referred to the IKCC General Body to be barred from holding any official position with IKCC, KCCNA and IKCC Building Board in the future.
- (iv) Recommended restrictions for item 3 above: IKCC members who engage in the above listed activities shall be requested by the executive committee to provide an explanation to the executive committee. If the majority of the executive committee finds such explanation unacceptable then the member(s) shall be barred from holding any official position with IKCC, KCCNA and IKCC Building Board for a period to be decided by IKCC General Body.
- e) All IKCC office bearers including election commissioners must respect and follow the resolutions and decisions of IKCC.
- f) Executive members of IKCC who misses three consecutive executive Meetings and KCCNA members who misses two consecutive National Council Meetings and Building Board members who miss two consecutive Building Board Meetings without valid reasons may be referred to the IKCC General Body for replacement.
- g) Resources, expert person(s) may be invited to attend the Executive Committee Meetings.
- h) IKCC Executive Committee should have the following restrictions on Assets purchases:
1. The executive Committee is authorized to purchase assets up to \$1,500 for IKCC.

2. For purchase of Assets between \$1,500 to \$2,500; the executive committee should inform the immediately following General Body.
3. For purchase of Assets between \$2,500 to \$4,000; there should be consent of 75% of the executive committee and the executive committee should inform the immediately following General Body.
4. For purchase of Assets over \$4,000 there should be prior approval of the General Body.

Section-1 (A): Auditors:

Two auditors (who are not part of the executive committee) of the IKCC shall have the responsibility to verify, inspect and certify the financial position of the IKCC executive committee and building board. The auditors shall verify if the IKCC Executive Committee and Building Board follows the operational requirements stipulated in the IKCC Constitution. Any budget proposals should be reviewed by the auditors.

Section-2: Standing / Ad Hoc Committee(s):

The Executive Committee may set up a standing and or Ad Hoc committees. These committees shall automatically be dissolved when the terms of the Executive Committee expires. The General Body may, however, extend the term of the office of any such committee(s), if necessary.

Section-3: Regional Working Committees:

Each Region shall have a Regional Working Committee that shall be coordinated by the Regional Coordinator. Regional Working Committee shall include one Women's Forum Representative of the region, one KCYL Representative of the region, Manager or Principal from the regional kids club and one knanaya ministry trustee of the region. (Regions are: Long Island-Queens-Brooklyn, New Jersey (North and South)-Staten Island, Rockland and Westchester-Bronx-Manhattan-Connecticut).

Section-4: National Committee Members:

By virtue of their positions, the President and the Secretary of the IKCC shall become automatically the members of the National Council of the Knanaya Catholic Congress of North America (KCCNA). For the remaining representations, one representative for every 100 IKCC members shall be elected/nominated by the General Body to the KCCNA for a period that is same as the term of the concurrent KCCNA National Council.

KCCNA National Council Members from IKCC shall present all decisions of KCCNA National Council to the IKCC Executive Committee and the General Body and get ratification from the IKCC General Body on all matters that relates to the members of IKCC and or affects the spirit, principles and objectives of the IKCC constitution and by-laws.

In the event an Executive Committee collected fund(s) for a specific purpose and if that program was not completed during its tenure, the next Executive Committee has to obtain the approval of the General Body prior to spending such fund(s) for any other purpose.

ARTICLE VI - MEETINGS:

Section-1: General Body Meetings:

There shall be an annual meeting of the General Body during the last quarter of the term of the officers. At least a 30 day notice shall be given for this meeting. Meeting(s) of the General Body may be held any time during the year, if necessary, with at least a 15 day notice. A General Body meeting can also be convened with written requests to the Executive Committee from a majority of members by giving at least a 30 day notice. If the Executive Committee or the General Body fails to settle a dispute over any matter, this may be referred to His Excellency the Bishop of Kottayam. Upon such referral His decision shall be the final verdict over such matter.

Section-2: Quorum for the General Body Meeting:

The necessary quorum for the General Body Meeting shall be 300 members. No quorum shall be necessary if a General Body meeting re-convenes after it is adjourned for lack of quorum. On re-convened issues, if there is still lack of quorum, a minimum of 75% majority is required for approval of those issues.

Section-3: Executive Committee Meetings:

The Executive Committee shall meet at least once during each quarter. A 7 day notice, at least, shall be given for such meeting. Majority of members of the Executive Committee shall constitute a quorum.

ARTICLE VII - ELECTIONS:

The elections shall be conducted by an election committee consisting of the past five presidents of the IKCC, of whom, the senior most ex-president shall be the chair person. IKCC Election Commission shall be responsible for verifying the accuracy of the nomination filings for IKCC, KCCNA and Building Board. The Election Commission shall disqualify the nominations that they conclude to be inaccurate. The Election Commission shall also verify and disqualify the nominations of the nominees who are violators of any By-Laws of the IKCC in reference to Article V (I) (d) and Article III Section 1.

Nominations for election shall be made by the members by submitting their nominations, proposed by one member and seconded by another member to the chair-person of the Election Commission. These nominations must reach the chair-person at least fifteen days prior to the election date. If a nomination for any position is not received by the chair-person within the stipulated time limit, nominations may be made by the Election Commission. In case there is no nomination for any position in the IKCC executive committee, the election commissioner shall nominate members to that position in consultation with the incoming IKCC President. A nominee for election as an officer shall have completed at least one year as an active member at the beginning of his/her term in office. The nominee, the proposer, the seconder and the voter shall be a member

and shall be eighteen years of age or older. Voting may be done by show of hands, or by secret ballot if so desired by the Election Commission.

Section-1: Qualification:

Eligibility to file nominations as a Building Board member, KCCNA member, IKCC President, Vice President, Secretary, Joint Secretary and Treasurer is limited to the IKCC members who have paid IKCC building fund dues of \$2,000.

ARTICLE VIII - AMENDMENTS:

Section-1

- a) In order to present a proposal for amendments to the by-laws, a member must have the signatures of at least 150 members.
- b) Any amendment(s) to these by-laws shall be made only during a General Body Meeting. The proposed amendment(s) shall be circulated at least thirty days before the meeting. At least a 2/3 majority of members presence shall be required to ratify any amendment. However any amendment(s) affecting the basic concept and objectives of the IKCC shall not be allowed.
Every member of the IKCC is obliged to work hard with the elected officers and the Executive Committee for the betterment and prosperity of our community.
- c) For the stability and timely update of the Constitution, beginning in year 2007 there should be a review of the constitution once every fifth year.

ARTICLE IX - THE IKCC CENTER:

Section-1: Ownership:

The property located at 270-370 Willow Grove Road, Stony Point, New York 10980, in the Town of Haverstraw, Rockland County, New York, purchased from the State of New York on March 26, 2001, by Indian Knanaya Catholic Community of Greater New York, Inc. is solely owned by the Indian Knanaya Catholic Community of Greater New York, Inc. The name of the Center shall be Knanaya Community Center. The ownership of the Knanaya Community Center and the surrounding property (in whole or in part) cannot be changed, transferred or modified without the written approval from 75% of the voting members of IKCC.

Section-2: Building Board:

A Building Board, formed as a sub-committee of the IKCC, is given responsibility for the efficient day to day operations of the Center. The Building Board shall consult and cooperate with the IKCC executive Committee. The responsibilities of the Board shall include:

- a. Explore various rental possibilities to make the center self sufficient
- b. Maintenance and Management of the community center
- c. Maintaining records of the day to day activities
- d. Proposing long term plans to the IKCC executive committee for General Body discussion and decision.

Section-3: Composition of the Board:

The composition of the Board members (15) shall consist of (as decided by IKCC General Body in Nov. 2001) six ex-officio members and nine regionally elected members. The six ex-officio members are the current President, Secretary, and Treasurer of IKCC, Women's Forum President, KCCNA New York Regional Vice President and KCYL President. The regionally elected members shall consist of the following: two members from Rockland region, two members from Westchester, Bronx, Manhattan and Connecticut region, two members from North & South Jersey region, two members from Long Island and Queens region and one member from Brooklyn and Staten Island region.

Section-4: Officers of the Board:

(a) Election of Officers: The elected officers of the Board shall be Chairman, Secretary and Treasurer. The officers shall be elected from the elected regional members by the Board members during the first meeting of Board in the calendar year. The election of the Board shall be called by the current executive committee of the IKCC during the new term of the Board. The Election Commission of the IKCC shall conduct the election of the Officers.

(b) Duties:

(i) Chairman: The Chairman of the Board shall preside over all meetings of the Board and shall be responsible for directing the meetings and bear the ultimate responsibility of all the proposals and decisions of the Board. The Chairman shall be responsible for all the records and inventory pertaining to their term. Such records shall be made available for review or verification to the President, Secretary and Treasurer of the IKCC upon a request approved by the IKCC Executive Committee. The Chairman shall set goals for the Board and Board members and periodically evaluate progress. The Chairman shall present all proposals by the Board to the IKCC General Body for approval. Proposals by the board with two third majority opinions of the board shall be presented to the General Body through IKCC executive committee. Proposals by the board with simple majority shall require an approval by the IKCC executive committee for General Body discussion.

(ii) Secretary: The Secretary shall prepare the agenda for each Board meeting in consultation with the Chairman and Treasurer of the Board. The Secretary shall be the custodian of all the records and inventory pertaining to their term. The Secretary shall maintain the minutes and attendance records of each Board meeting and present a report at the Semi Annual and Annual General Body meetings of IKCC. The report shall address the goals set by the Board and the progress towards the goals. In consultation with the Chairman of the Board the Secretary shall schedule Board meetings and notify the Board members at least two-weeks prior to such meetings.

(iii) Treasurer: The Treasurer shall maintain all the records for financial transactions pertaining to the center. The treasurer shall be responsible for preparing a budget and proposing it to the board for approval. The Treasurer shall be authorized to transact as expense on behalf of the Board for an amount not in excess of twenty five thousand dollars per calendar year as recurring expense. Treasurer shall request and receive prior approval from the IKCC executive committee in transacting for amounts in excess of the stipulated yearly amounts. This approval shall be ratified during the next General Body meeting of IKCC. The chairman, secretary and treasurer shall be jointly responsible for maintaining an account limited to twenty five thousand dollars on behalf of the Board.

The excess amount shall be transferred to a separate account for building fund under IKCC. This amount shall only be available for building projects. The fund shall only be accessible by a two third approval of the building board and IKCC President, Secretary and Treasurer. The chairman, secretary and treasurer shall be authorized to sign the checks and each check shall have at least two signatories.

Section-5: Meetings:

The Building Board shall have at least quarterly meetings to which the Spiritual Directors (without voting rights) shall be the invitees. The quorum for the meeting shall be the majority of the Board members.

Section-6: Election of Regional Members:

The regional members shall be elected by the members of IKCC residing in the respective regions. The elected members shall be elected on a calendar year basis with elections conducted during November and December. The election commission shall conduct the elections for the regional members at the respective regions or at the IKCC Center. In case there is no nomination for any position in the IKCC building board, the election commissioner shall nominate members to that position in consultation with the sitting chairman of the building board. Each independent family of the IKCC is requested to contribute two thousand dollars (\$2,000) towards the IKCC Center Fund (Building Fund).

Section-7: Term of the Officers and Regional members:

The Chairman, Secretary and Treasurer of the Board shall be elected for three years. Three elected regional members shall be rotated out of the Board each year based on:

- a. Voluntarily by the members
- b. Random Selection (lot) at the first meeting of the new Board
- c. Any other procedure accepted by the General Body

Section-8: Authorization & Restrictions:

- a. The Chairman and Secretary of the Board shall have joint authority to sign lease agreements for a period no longer than one year. For additional period prior approval from the IKCC executive committee has to be obtained.
- b. No person shall be allowed to become a member of the building board for more than two consecutive terms.
- c. All Fund raising activities and events shall require the approval of the IKCC Executive Committee and shall be jointly conducted by the Board members and IKCC Executive Committee.

ARTICLE X - THE AFFILIATE ORGANIZATIONS:

The following organizations are recognized as affiliate organizations of IKCC: Women's Forum, KCYL and Regional Kids Club.

AMENDMENTS RATIFICATIONS DATES.

1. The amendment 1 was ratified by the General Body in January, 1987.
2. The amendment 2 was ratified by the General Body in November, 1989.
3. The amendment 3 was ratified by the General Body in June, 1993.
4. The amendment 4 was ratified by the General Body in January, 1992.
5. The amendments 5 through 7 were ratified by the General Body in November, 1993.
6. The amendment 8 was ratified by the General Body in November, 1995.
7. The amendments 9 through 17 were ratified by the General Body in November, 2003.
8. The amendments 18 through 28 were ratified by the General Body in November, 2004.
9. The amendment 29 was ratified by the General Body in November 18, 2006.
10. The amendment 30 was ratified by the General Body in September 30, 2007.

AMENDMENTS IN BRIEF

1. Requirement of 50 signatures for an amendment proposal
2. Subscription fee life: \$100 & \$10 for anyone above 18 years old.
3. Term of the Executive Committee: from one year to two years.
4. Formation Regional Working Committee members.
5. Representation to KCCNA: from 1:50 families to 1:100 members.
6. Priest who is sent from Kottayam to meet the spiritual needs of the community to be the spiritual director and a member of the Board of Directors.
7. The Ex-Officio shall have the voting power.
8. Requirement of 150 signatures for an amendment proposal, elimination of registered members, elimination of subscription fees and the requirement of 300 associate members for quorum.
9. Name of Center would be knanaya community center Article IX Section 1.
10. In the event there is no nomination for IKCC executive committee, Article VII.
11. In the event there is no nomination for Building Board, Article IV, section 6.
12. Auditor's responsibility, Article V section 1(A).
13. Conditions on Executive committee for Asset purchase, Article V section 1 (g)
14. Review of constitution every five years, Article VIII, Section 1 (c).
15. Criteria for losing membership in IKCC, Article III section 1.
16. Participation for born Knanaya Catholics who marries non knanaya, Article III section 1.
17. IKCC officials must respect and follow IKCC decisions and resolutions, Article V section 1 (e).
18. Restrictions on IKCC officials who violate the IKCC constitution, by-laws, General Body decisions and resolutions, Article V Section (d)(ii)
19. Applicable restrictions on IKCC officials who violate the IKCC constitution, by-laws, General Body decisions and resolutions, Article V Section (d)(iii)
20. Restrictions on IKCC members who violate the IKCC constitution, by-laws, General Body decisions and resolutions, Article III Section 1(a)
21. Applicable restrictions on IKCC officials who violate the IKCC constitution, by-laws, General Body decisions and resolutions, Article V Section (d)(iv)
22. IKCC executive committee may appoint additional spiritual advisors for their term, addition to Article IV Section 1

23. Eligibility to file nomination as a building Board member, IKCC President, Secretary and Treasurer and KCCNA member, Article VII (1)
24. IKCC members cannot concurrently have membership in other Knanaya Catholic Associations in North America, Article III Section 1(c)
25. IKCC Election Commission's responsibility to verify the accuracy of the nomination filings for IKCC, KCCNA and Building Board, addition to Article VII
26. Executive members of IKCC, KCCNA members and building Board members who miss meetings, Article V (1)(f)
27. Restriction to change, transfer or modify ownership of the Knanaya Community Center and the surrounding property (in whole or in part), Article IX Section 1
28. Inclusion of IKCC Center as venue for the election for the Building Board Members, addition to Article IX Section 6.
29. Inclusion of Vice President and Joint Secretary to the qualification and specifying \$2,000 to Article VII, Section 1.
30. All eligible Knanaya Catholics, 18 years and older, are required to be registered members of IKCC by filing the registration form and paying a one-time life membership fee of \$10.00 per each member for the life of the membership to become a member of IKCC, Article III, Section 1.

RESOLUTIONS BY THE GENERAL BODY ON AUGUST 24, 2002:

1. New York Regional KCCNA Vice President shall present a report and brief the members about activities of KCCNA during the IKCC General Body Meetings.
2. KCCNA National Council Members from IKCC should have periodic meetings with the IKCC Executive Committee to update the Executive Committee of any developments at the National Level.
3. The IKCC President and Secretary shall be invitees for all the meetings and functions of the IKCC Affiliate organizations. The Regional Coordinator shall also be included for IKCC Regional Affiliate Organization meetings and functions.
4. Recommend to the Spiritual Directors to invite the IKCC President, Secretary and the respective Regional Coordinators to ministry meetings.
5. IKCC executive committee shall constitute a web site for IKCC. The executive committee shall be authorized to nominate a committee of experts related to web site creation, administration and management. Administration, Operation and Security of the website shall be the responsibility of the President and Secretary of IKCC.
6. IKCC executive committee shall create a computerized database of all members of IKCC. The executive committee shall be authorized to nominate a committee of experts related to database creation, administration and management. The proposed information/fields on the database shall be broad based. Proposed fields? Full Name, Family Name, Year of birth, Parish in Kerala, Local and Kerala Address, Phone Numbers, Profession (where employed or student of) Year of Immigration to US, Citizenship, blood group (for donations etc), Spouse and children's name, additional fields may be recommended. Same type of information for both spouses and children. IKCC President and Secretary shall have authority over the database management, administration and security.

7. Recommendation to regional kids club principals, vice principals and managers to review and implement uniform syllabus for all regions.

RESOLUTIONS BY THE GENERAL BODY ON NOVEMBER 22, 2003:

Resolutions for Building Board:

1. To form or define a General Body / Social body that would decide on all matters concerning the IKCC Center by end of 2004.
2. Chicago Syro Malabar Diocese will have to have a lease agreement for using the center from January 1, 2004.

RESOLUTIONS BY THE GENERAL BODY ON NOVEMBER 18, 2006:

1. Eligibility to file Nomination as a building Board member, KCCNA member, IKCC PRESIDENT, VICE PRESIDENT, SECRETARY, JOINT SECRETARY AND TREASURER is limited to the IKCC members who have paid IKCC building fund due of \$2000.00. (Article VII, Section 1: - Qualification)
2. All IKCC members 18 YEARS and older are required to be registered members by filling out the registration form and a membership fee of \$10.00 per each family member for the life of the membership.
3. Nomination fee for IKCC Executives, President, Vice President, Secretary, Joint Secretary, and Treasurer \$100.00 each which is non-refundable.
4. To Reserve parking space for donors who have contributed \$ 7,500.00 or more to the building Board for a period of 10 years.
5. To announce a cut off date of Dec. 31, 2006 for eligibility to on the Donor tree - independent families who have contributed the building fund dues of \$2000.00 or more would be eligible.
6. A special promotion for all IKCC members who have paid their minimum dues of \$2,000: They have the option to purchase 2 certificates prior to April30, 2007 by paying an additional amount of \$1,500. These certificates are valid for a period of ten (10) years towards utilizing the main hall and one of the side halls.
7. To recognize any other monetary contributions by community members towards the purchase/improvement of capital assets to be recorded as contribution towards their building fund balance.
8. To make center available for two masses per month for the Rockland mission at 250.00 per mass with a signed one year lease with the option of IKCC held activities to have priorities over mission activities. The renewal of the lease is subject to approval of the General Body. (Priority must be given to public rental for \$1400.00 instead of the community mass if rental becomes available prior to 30 days of scheduling the mass.
9. To get into a written agreement with the North Rockland Soccer Club to have additional parking.
